



**CANBERRA REGION**  
JOINT ORGANISATION

---

## CRJO Board Meeting

Friday, 11 June 2021

09:00am – 12:30pm

JFK & CDG Rooms, The Vibe Hotel Canberra

Join Zoom Meeting:

<https://zoom.us/j/98843659107?pwd=SUtScTlhNTRObGI3Y0hxdGJNL2JJZz09>

Meeting ID: 988 4365 9107

Passcode: 179844

Our Region...

Dynamic

Innovative

Connected

...Compelling!

## AGENDA

1. Opening Meeting .....	4
2. Welcome & Acknowledgement of Country .....	4
3. Disclosure of Interest .....	4
4. Apologies.....	4
5. Urgent Business .....	4
6. Network Updates .....	4
6.1. ACT Government.....	4
6.2. Resilience NSW .....	4
6.3. Regional NSW.....	4
6.4. Office of the Cross Border Commissioner.....	4
6.5. Office of Local Government .....	4
7. Confirmation of Minutes.....	5
8. Reports to the Board.....	5
8.1. CRJO Budget 2021/22 .....	5
8.2. Shared Audit and Risk Services .....	5
8.3. CRJO Operational Report .....	6
8.4. CRJO Financial Report .....	6
8.5. Submissions and Representations .....	6
8.6. Update from the JO Chairs Forum and Network .....	7
8.6.1. Advocacy on the Emergency Services Levy.....	7
8.6.2. IPART and Rate Peg Review .....	7
8.6.3. Working with DPIE on the Town Water Risk Reduction Program .....	7
8.6.4. Review of Joint Organisations.....	7
9. Presentations .....	7
9.1. Review and Reflection – End of Term .....	7
9.2. LLS South East – Weeds Program.....	8
10. Notice of Rescission .....	8
11. Notice of Motions .....	8
12. Chair’s Minute.....	8
13. Confidential Matters .....	8
14. Close.....	8

MEMBERS	
Bega Valley Shire Council	Mayor Cr Russell Fitzpatrick Ms Leanne Barnes OAM
Eurobodalla Shire Council	Mayor Liz Innes Dr Catherine Dale
Goulburn Mulwaree Council	Mayor Bob Kirk Mr Warwick Bennett
Hilltops Council	Mayor Brian Ingram Mr Anthony O'Reilly
Queanbeyan-Palerang Regional Council	Mayor Tim Overall Mr Peter Tegart
Snowy Monaro Regional Council	Mayor Peter Beer Mr Peter Bascomb
Snowy Valleys Council	Mayor James Hayes OAM – <b>Deputy Chairperson</b> Mr Matthew Hyde
Upper Lachlan Shire Council	Mayor John Stafford Ms Colleen Worthy
Wingecarribee Shire Council	Mr Viv May Mr Les McMahon
Yass Valley Council	Mayor Rowena Abbey – <b>Chairperson</b> Mr Chris Berry
ACT Government	Ms Wilhelmina Blount Dr David Clapham
East Gippsland Shire Council	Mayor Mende Urie Mr Anthony Basford
Wagga Wagga City Council	Mayor Greg Conkey OAM Mr Peter Thompson
Canberra Airport	Mr Noel McCann
Canberra Region Joint Organisation	Ms Kalina Koloff Ms Sophie Rice-Boshi
ATTENDEES	
Resilience NSW	Mr David Timmins
Office of Local Government	Ms Karen Purser Ms Alison Murphy
NSW Government – Regional NSW	Ms Megan Cleary
NSW Cross Border Commissioner and Regional Town Water Supply Coordinator	Ms Emma Watts Mr James McTavish
Jennifer Lang Australia	Ms Jennifer Lang
Local Land Services	Ms Alison Harker Ms Megan Wylie

## 1. Opening Meeting

The Chairperson will open the meeting.

## 2. Welcome & Acknowledgement of Country

The Chairperson will welcome members and guests and make an acknowledgment of country.

## 3. Disclosure of Interest

With reference to Chapter 14 of the Local Government Act 1993, and CRJO's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by CRJO at this meeting.

## 4. Apologies

The CRJO Board resolved that the apologies of James McTavish (NSW Cross Border Commission), Les McMahon (Wingecarribee Shire Council), Mayor Mendy Urie (East Gippsland Shire Council), Anthony Basford (East Gippsland Shire Council), Greg Conkey (Wagga Wagga City Council), Brian Ingram (Hilltops Council), and Noel McCann (Canberra Airport) be accepted.

*James Hayes/Tim Overall*

**CARRIED**

## 5. Urgent Business

The Chairperson will call for any Additional Business pursuant to Clause 9.3 of the Code of Meeting Practice. Any additional business to be discussed requires a Board resolution or a ruling by the Chairperson that the matter is of great urgency.

The CRJO Board may resolve to accept any late item, information, or urgent business to be discussed and/or determined at this meeting.

*James Hayes/Bob Kirk*

**CARRIED**

## 6. Network Updates

### 6.1. ACT Government

### 6.2. Resilience NSW

### 6.3. Regional NSW

### 6.4. Office of the Cross Border Commissioner

### 6.5. Office of Local Government

## 7. Confirmation of Minutes

**Attachment:** 6.1 CRJO Board Meeting Minutes - March 26 2021

### RESOLVED

*That the CRJO Board Meeting minutes from March 26 2021 be accepted.*

**Liz Innes/Tim Overall**

**CARRIED**

## 8. Reports to the Board

### 8.1. CRJO Budget 2021/22

**Reporting officer:** Kalina Koloff & Jennifer Lang

#### Attachments:

7.1.1 Draft CRJO Operational Budget 2021/22

7.1.2 Detailed Draft 2021-22 CRJO Budget

### RESOLVED

*That the CRJO Board*

- 1. Note the CRJO is budgeted to achieve an operating surplus of \$82k with total income of \$2,125k and expenses of \$2,043k for the 2021-2022 Financial Year.*
- 2. Adopt the CRJO Draft Budget 2021-2022*
- 3. Note potential additional income of \$2,780,632 if the application to the Bushfire Local Economic Recovery Fund is successful (NB: announcement expected in July 2021)*

**Tim Overall/Liz Innes**

**CARRIED**

### 8.2. Shared Audit and Risk Services

**Reporting officer:** Kalina Koloff

**Attachment:** 7.2 Proposal - Internal Audit as a Shared Service

### RESOLVED

*That the CRJO Board*

- 1. Receive and note the proposal and the opt in nature*
- 2. Indicate their willingness to participate in a program to deliver an internal audit and risk function through a program office located in the CRJO*

3. *Indicate preference for a shared ARIC model or maintenance of individual ARIC per LGA **within four weeks***
4. *Upon confirmation of participation the CRJO CEO to prepare a report detailing actual costs and timeline for delivery for endorsement by Councils*
5. *Note appreciation to Jovan Pejic for extensive work completed in this presentation*

**Bob Kirk/John Stafford**

**CARRIED**

### 8.3. CRJO Operational Report

**Reporting officer:** Kalina Koloff

**Attachment:** 7.3 CRJO Operational Report

**RESOLVED**

*That the CRJO Board receive the CRJO operational report.*

**James Hayes/Tim Overall**

**CARRIED**

### 8.4. CRJO Financial Report

**Reporting officer:** Kalina Koloff & Jennifer Lang

**Attachments:**

7.4.1 – Balance Sheet

7.4.2 – Profit and Loss - Overview

7.4.3 – Profit and Loss - Programs

**RESOLVED**

*That the CRJO Board receive the CRJO Finance Report and note the financial position of the Organisation as at 30 April 2021.*

**John Stafford/Bob Kirk**

**CARRIED**

### 8.5. Submissions and Representations

**Reporting officer:** Kalina Koloff

**Attachments:**

7.5.1 Letter of Support – Canberra Raiders for Stadium Australia

7.5.2 Letter of Support – Stronger Country Community Fund – Goulburn Mulwaree Council

7.5.3 Representation at NSW Inquiry into Inland Rail

7.5.4 Submission – IPART Review on Rate Peg and Population

**RESOLVED**

*That the CRJO Board note the submissions and representations*

*James Hayes/John Stafford*

**CARRIED**

8.6. Update from the JO Chairs Forum and Network

**Reporting officer:** Kalina Koloff and Peter Tegart GM QPRC (Items 7.6.1 and 7.6.2)

**Attachments:**

7.6.2 IPART Review on Rate Peg and Population

7.6.3 Presentation – Town Water Risk Reduction Program

7.6.4 Presentation – ARDT JO Review

8.6.1. Advocacy on the Emergency Services Levy

8.6.2. IPART and Rate Peg Review

8.6.3. Working with DPIE on the Town Water Risk Reduction Program

8.6.4. Review of Joint Organisations

**RESOLVED**

*That the CRJO Board note the updates from the JO Chairs Forum and Network.*

*Peter Beer/Bob Kirk*

**CARRIED**

9. Presentations

9.1. Review and Reflection – End of Term

**Reporting officer:** Rowena Abbey, Mayor Yass Valley Council and Kalina Koloff

**Attachment:** 8.1. CRJO End of Term Report

**RESOLVED**

*That the CRJO Board note the end of term report.*

*Tim Overall/James Hayes*

**CARRIED**

## 9.2. LLS South East – Weeds Program

**Reporting officer:** Allison Harker, Chair LLS South East and colleague Megan Wylie

**Attachment:** 8.2. LLS South East – Weeds Program

### RESOLVED

1. That the CRJO Board note the presentation on the South East Weeds Program.

**12:00pm - James Hayes, Mathew Hyde, Bob Kirk, Warwick Bennett, Liz Innes, Catherine Dale and Colleen Worthy left the meeting. QUORUM lost**

## 10. Notice of Rescission

Nil.

## 11. Notice of Motions

Nil.

## 12. Chair's Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice the Chairperson without notice put to the meeting minutes on any matter or topic that is within the jurisdiction of the CRJO.

**Action:** *The Board agrees, while out of session, that the October Board Meeting is to be face-to-face instead of online.*

## 13. Confidential Matters

Nil.

## 14. Late Items to be Resolved

### Attachments:

#### 14.1 CRJO Annual Audit Engagement Plan (Confidential)

#### 14.2 CRJO Statement of Revenue Policy

##### 14.1. CRJO Annual audit engagement plan

The annual audit engagement plan prepared by Deloitte was received by the CEO CRJO on 11<sup>th</sup> June.

The scope of the audit comprises an audit of the CRJO's General Purpose Financial Report, with an Independent Auditor's Report on the general purpose financial statements in accordance with section 417 of the *Local Government Act 1993* (LG Act) and a Report on the Conduct of the Audit in accordance with section 417(3) of the LG Act.



## 14.2. CRJO Statement of Revenue Policy

The Canberra Region Joint Organisation is governed by the Local Government Act 1993 and under REG 397 (i) joint organisations must have a statement of their revenue policy for each year. This policy should include:

- (a) an estimate of income and expenditure
- (b) the types of fees proposed to be charged
- (c) any proposed fees for non-business activities
- (d) statement of any proposed borrowings

The 2021-2022 Statement of Revenue Policy has been prepared and is presented for endorsement by the CRJO Board.

### **RESOLVED**

*That the CRJO Board adopt the proposed CRJO Annual Audit Engagement Plan and the CRJO Statement of Revenue Policy.*

***Resolved via email***

***CARRIED***

## 15. Close

Mayor Tim Overall on behalf of the CRJO Board and colleagues thanked Mayor Rowena Abbey for her stewardship and consistent efforts in her role as the CRJO Board Chair and wished her all the best in her future endeavours.

Thanks were also expressed to each member of the CRJO Board and the CRJO Team for a successful year in very challenging circumstance and best wishes and thanks given to outgoing Bega Valley Shire GM Leanne Barnes.

The Chairperson closed the meeting at 12:30pm