



**CANBERRA REGION**  
JOINT ORGANISATION

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## CRJO Board Meeting

Friday, 29 October 2021

09:00am – 12:00pm

JFK & CDG Rooms, The Vibe Hotel Canberra

OR

Join Zoom Meeting

<https://us06web.zoom.us/j/88077109441>

Meeting ID: 880 7710 9441

Our Region...

Dynamic

Innovative

Connected

...Compelling!

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MEMBERS	
Bega Valley Shire Council	Mayor Cr Russell Fitzpatrick Mr Anthony McMahon
Eurobodalla Shire Council	Mayor Liz Innes Dr Catherine Dale
Goulburn Mulwaree Council	Mayor Bob Kirk Mr Warwick Bennett
Hilltops Council	Mayor Brian Ingram Mr Anthony O'Reilly
Queanbeyan-Palerang Regional Council	Mayor Tim Overall Mr Peter Tegart
Snowy Monaro Regional Council	Mayor Peter Beer Mr Peter Bascomb
Snowy Valleys Council	Mayor James Hayes OAM – <b>Deputy Chairperson</b> Mr Matthew Hyde
Upper Lachlan Shire Council	Mayor John Stafford Ms Colleen Worthy
Wingecarribee Shire Council	Mr Viv May (Administrator) Ms Lisa Miscamble
Yass Valley Council	Mayor Rowena Abbey – <b>Chairperson</b> Mr Chris Berry
ACT Government	Ms Wilhelmina Blount Dr David Clapham
East Gippsland Shire Council	Mayor Mende Urie Mr Anthony Basford
Wagga Wagga City Council	Mayor Greg Conkey OAM Mr Peter Thompson
Canberra Airport	Mr Noel McCann
Canberra Region Joint Organisation	Ms Kalina Koloff
ATTENDEES	
Resilience NSW	Ms Heidi Stratford
Office of Local Government	Ms Karen Purser Ms Alison Murphy
NSW Government – Regional NSW	Ms Megan Cleary
NSW Cross Border Commissioner and Regional Town Water Supply Coordinator	Ms Emma Watts Mr James McTavish
Jennifer Lang Australia	Ms Jennifer Lang
Projectura	Ms Karina Bonnitcha

## 1. Opening Meeting

The Chairperson will open the meeting.

## 2. Welcome & Acknowledgement of Country

The Chairperson will welcome members and guests and make an acknowledgment of country.

## 3. Apologies

The CRJO Board resolved that the apologies of Mayor Liz Innes (ESC), Dr Catherine Dale (ESC), Cr Greg Conkey (WWCC), Mr Peter Thomson (WWCC), Mr Noel McCann (Canberra Airport) and Mr James McTavish (NSW Cross Border Commissioner), Mayor Mende Uri (EGSC), Mr Anthony O'Reilly (HC), Dr David Clapham (ACT), and Ms Karen Purser (OLG) be accepted.

**Bob Kirk/John Stafford**

**CARRIED**

## 4. Urgent Business

The CRJO Board resolved that the following items be accepted as late business:

### 4.1. Notice of Motion from Council to LGNSW Conference on Streetlighting

The CRJO has been a member of the Southern Lights initiative for some time but recently elected to withdraw. Continued discussions across the JO Network indicate that streetlighting continues to be a contested and expensive issue for many Councils and so a new approach to collaboration is sought.

#### **RESOLVED**

*That the CEO of the CRJO write to member councils are also members of Local Government NSW requesting that they consider submitting a Notice of Motion to the LGNSW Conference seeking a commitment from LGNSW to lead and resource advocacy on Streetlighting issues across the State.*

**James Hayes/Tim Overall**

**CARRIED**

### 4.2. Proposed Waste to Energy Project in Tarago

Goulburn Mulwaree Council is seeking support from member councils in a submission opposing the development of a new waste to energy development in Tarago. An Environmental Impact Statement is due to be exhibited in the coming months.

#### **RESOLVED**

*Following the exhibition of the EIS, Goulburn Mulwaree Council will seek support from CRJO members by out of session resolution to prepare a joint submission on the proposed development.*

**Tim Overall/Bob Kirk**

**CARRIED**

#### 4.3. Proposed sale of NSW TAFE Buildings in Goulburn and Queanbeyan

The proposed sale of significant NSW TAFE assets in Queanbeyan and Goulburn as part of a broader assets rationalisation program was noted.

#### **RESOLVED**

*That the CRJO seek clarification on the program for the sale of TAFE NSW assets and prepare some regional advocacy materials to align current and future opportunities with the Skilling for Recovery program and known regional skills shortages, and additionally advocate for a potential Canberra Region skills institute.*

*Time Overall/Bob Kirk*

*CARRIED*

#### 5. Disclosure of Interest

With reference to Chapter 14 of the Local Government Act 1993, and CRJO's Code of Conduct, Councillors are required to declare any conflicts of interest in the matters under consideration by CRJO at this meeting.

*Nil recorded*

#### 6. Notice of Rescission

Pursuant to Clause 372 of the Local Government Act 1993 a voting representative may lodge a notice to rescind a motion for the CRJOs consideration.

*Nil recorded*

#### 7. Notice of Motions

Pursuant to Clause 10.2 of the Code of Meeting Practice a voting representative may lodge a notice of motion for the CRJOs consideration

*Nil recorded*

#### 8. Chair's Minute

Pursuant to Clause 9.6 of the Code of Meeting Practice the Chairperson without notice put to the meeting minutes on any matter or topic that is within the jurisdiction of the CRJO.

*Nil recorded*

#### 9. Confidential Matters

The CRJO Board must resolve to move into Closed Session to deal with any items under s10 Local Government Act 1993.

*Nil recorded*

## 10. Confirmation of Minutes

### Attachment:

10.1 CRJO Board Meeting Minutes – June 11 2021

### RESOLVED

*The CRJO Board Meeting minutes from June 11 2021 are accepted.*

*John Stafford/Russell Fitzpatrick*

**CARRIED**

## 11. Presentations

### 11.1. Community Strategic Plan

After a last minute pivot to accommodate changing COVID19 conditions, consultation and engagement activities for the Community Strategic Plan across the region have concluded. In addition to a few face to face activities early in the program communities have shared their views through online surveys, one on one phone interviews, at online workshops, through drawing submissions, by writing to us and by participating in random telephone interviews. In all we engaged with 3.8% of the 180K+ population across 7 LGAs. A really great achievement given the engagement was done through restrictions and lockdown.

Over 1,982 pages of engagement insights were collected and there are detailed reports from phone interviews and surveys. The consultant team have analysed this feedback and presented a draft report to all participating Councils.

Each participating Council has access to a suite of collateral including discussion guides, surveys, drawing sheets and material to support pop-up engagements and there are opportunities for additional activities to be conducted if desired and those results added to the draft CSP prior to exhibition by the new Council in 2022.

## 12. Submissions, Representations and Correspondence

Attached all correspondence, submissions, and letters of support received and distributed by the CRJO since the last Board meeting.

### Attachments:

- 12.1 Letter to Deputy Premier Barilaro, Minister Littleproud, Mr. Stone, and Commissioner Fitzsimmons RE: Disaster Funding
- 12.2 Response from Deputy Premier to the CRJO RE: Disaster Funding
- 12.3 CRJO Regional Housing Taskforce Submission
- 12.4 CRJO Letter of Support – University of Canberra – Climate Resilient Housing Toolkit for Older Australians
- 12.5 CRJO Letter of Support – Goulburn Mulwaree Council – BSBRP Strategic Bushfire Study
- 12.6 CRJO Letter of Support – Goulburn Mulwaree Council – BSBRP Grow, Regenerate, Celebrate

- 12.7 CRJO Letter of Support – Electro Optic Systems – Australian Space Manufacturing Hub
- 12.8 Letter from the Hon. Shelley Hancock MP RE: mayoral elections
- 12.9 Letter of thanks - Ms Berejiklian
- 12.10 Letter of thanks – Mr Barilaro
- 12.11 Letter of thanks – Mr Constance
- 12.12 Letter of congratulations – Premier Perrottet
- 12.13 Letter of congratulations – Deputy Premier Toole

**RESOLVED**

*The CRJO Board note the correspondence*

***Peter Beer/James Hayes***

***CARRIED***

## 13. Reports to the Board

### 13.1. CRJO Policy and Procedures

**Reporting Officer:** Kalina Koloff

**Attachment:**

13.1 DRAFT CRJO Policy and Procedures Compendium

**RESOLVED**

*The CRJO Board:*

1. *Approves the revised delegations for CRJO staff*
2. *Endorses the updated CRJO Policies and Procedures*

***Russell Fitzpatrick/Tim Overall***

***CARRIED***

### 13.2. CRJO Audit and Annual Financial Statements and Performance Statement

**Reporting Officer:** Kalina Koloff and Jennifer Lang

**Attachments:**

13.2a *2020/21 Financial Statements*

13.2b *Letter of Representation*

13.2c *Annual Performance Statement*

**RESOLVED**

*The CRJO Board:*

1. *Approves the CRJO Annual Performance Statement, Financial Statement and Letter of Representation.*

**Rowena Abbey/Peter Beer**

**CARRIED**

### 13.3. Finance Report

**Reporting Officer:** Kalina Koloff and Jennifer Lang

**Attachments:**

13.3 Balance Sheet and Profit and Loss Reports

**RESOLVED**

*The CRJO Board receive the CRJO Finance Report and note the financial position of the Organisation as at 30 September 2021.*

**Bob Kirk/Brian Ingram**

**CARRIED**

### 13.4. CRJO Water Utilities Working Group

**Reporting Officer:** Kalina Koloff

**Attachment:**

13.4 Water Utilities Working Group

**RESOLVED**

*The CRJO Board*

1. *Notes the formation of a Water Utilities Working Group to support informal information sharing and to build relationships between local water utility managers*
2. *Notes the potential for a future opportunity to opt-in to a consultancy project with working group members noting that funding will be sought from the TWRR program and may be required to be supplemented by member councils. The project will:*
  - a. *identify emergent risks that have impacted LWUs during recent emergency situations like acute drought, fires, floods, and pandemic.*
  - b. *determine opportunities to address those risks, through collaboration or otherwise, by engaging with working group members.*
  - c. *table those opportunities to the working group.*

**Russell Fitzpatrick/Brian Ingram**

**CARRIED**

### 13.5. A Regional Procurement Program

**Reporting Officer:** Kalina Koloff

**Attachments:**

13.5 A Regional Procurement Program



**RESOLVED**

*The CRJO Board:*

1. *Endorses the appointment of a dedicated Procurement Manager to the CRJO for minimum term of 2 years to deliver an integrated procurement plan*
2. *Notes the progress of the CRJO in seeking an extension of the current MOU with LGP for 12 months to May 2023*
3. *Endorses the allocation of funds available from Stage 2 of the OLG Capacity Building Fund to the project*
4. *Will consider a future proposal from the Procurement Manager and CRJO Procurement Working Group on a fee for service rebate for contacts procured outside of the LGP program*

***Peter Beer/James Hayes***

**CARRIED**

## 13.6. CEO Report

**Reporting Officer:** Kalina Koloff

**Attachments:**

13.6a Prospectus Regional Advanced Manufacturing CRC

13.6b Prospectus Water Security

13.6c BSBR Project Plan on a Page

**RESOLVED:**

*The CRJO Board received the report and acknowledged the great work of the CRJO team.*

***Rowena Abbey/Tim Overall***

**CARRIED**

## 14. Network Updates

### 14.1. ACT Government

### 14.2. Resilience NSW

***Received following the meeting:***

Resilience NSW passes on its appreciation and thanks to all Mayors and General Managers for their support to the community and to Resilience NSW as part of the COVID-19 response in the region. Of note Local Government has assisted Resilience NSW to distribute PPE to community and also played a significant role in assisting with food relief.

Resilience NSW has established regional teams, with six regions across NSW which form the Local Coordination and Service Delivery Division within Resilience NSW. Heidi Stratford is the new Director for the Illawarra, Shoalhaven and South East NSW region. Within the next few weeks all recruitment will be complete for this region and a team of 11 will be in place.

Resilience NSW reports to the Premier, the Deputy Premier and the Minister for Police and Emergency Services.

The remit of the Local Coordination and Service Delivery Division is to:

- Coordinate in a whole of government space across preparedness, prevention, response, recovery (PPRR).
- To lead on behalf of Resilience NSW in the regions.
- To build and share local knowledge.
- To connect people, communities, services and supports across the PPRR spectrum.
- To coordinate in times of disaster.
- To deliver projects and programs for communities

As we move out of the COVID-19 response we anticipate many challenges ahead for our communities including:

- Rebuild post bushfires and COVID-19.
- Deliverability of projects and how we work in place to ensure we leveraging the maximum benefit for communities but also ensuring that social/community fabric remains strong and resilient into the future.
- Social cohesion and community well-being, how we assist communities reconnect after two years of disruption and loss.
- Economic recovery and sustainability.

We will be leading and collaborating around a number of key pieces of work across the region over the next 6 months:

- Review and Renew of the bushfire recovery and taking into consideration the cumulative impact of COVID-19.
- Collaborating with the CRJO on the Resilience Blue Print project
- Engaging with Aboriginal communities across the PPRR spectrum.
- Undertaking a piece of work to understand how we work in a more joined up service delivery system to support vulnerable cohorts pre event and into recovery.
- Collaborating with the Community Recovery Officer network on the ground and transitioning the Recovery Support Services as the program winds up.
- Deliver key actions under the Community Engagement Strategy with a range of key agencies.

### 14.3. Regional NSW

### 14.4. Office of the Cross Border Commissioner

### 14.5. Office of Local Government

### 14.6. Canberra Airport

## 15. Confirmation of Next Meeting

The CRJO Board will be in recess following the Local Government Elections on 4<sup>th</sup> December 2021. Pursuant to section s377 of the Local Government Act the CRJO Board may delegate any of its functions or responsibilities of the Chair to a General Manager or the CEO.

### **RESOLVED**

*That the CRJO Board agree:*

1. *After December 4<sup>th</sup> 2021, the roles and responsibilities of the Chair and Board are delegated to the CEO of the CRJO and Chair of the General Managers Advisory Group until a new CRJO Board is convened*
2. *That the CRJO hold the first meeting of the Board on Friday 22<sup>nd</sup> February at which a new Char and Deputy Chair will be elected*

*Peter Beer/Bob Kirk*

**CARRIED**

## 16. Close

Thanks to current board and recognition of the work of the team in the first iteration of the CRJO

The meeting was closed at 12:10pm.